Iowa Volleyball Region

4600 Park Ave, Ste 201
Des Moines, IA 50321-1237
P: 515-727-1860
F: 515-727-1861

Event Summary Report

Updated: September 12, 2011

EVENT DATE: _____

SITE: _____

City: _____

Director: _____

Email: _____

MEMBERSHIPS FORMS RECEIVED

(Include Forms and Fees)

Name: _____
Team: _____
Fee Included: $_____ ❒Cash ❒Check #_____

Name: _____
Team: _____
Fee Included: $_____ ❒Cash ❒Check #_____

Name: _____
Team: _____
Fee Included: $_____ ❒Cash ❒Check #_____

TEAM PROBLEMS:

No Shows: _____

Arriving Late: _____

Forfeits _____

Leaving Messes: _____

Not having Officials _____

Leaving without Officiating: _____

In Unauthorized Areas: _____

Disruptive Parents: _____

_____

_____

DISCIPLINARY ACTIONS:

Name: _____
Team: _____
Team Officiating: _____
❒Player ❒Coach ❒Spectator/ Parent
Expelled: ❒for Set ❒for Match ❒from Facility
Reason: _____

Name: _____
Team: _____
Team Officiating: _____
❒Player ❒Coach ❒Spectator/ Parent
Expelled: ❒for Set ❒for Match ❒from Facility
Reason: _____

INJURY REPORTS

(Please attach copy of Incident Report)

Name: _____
Injury: _____
Incident Form Attached: ❒Yes ❒No
Medical Form given to person: ❒Yes ❒No

Name: _____
Injury: _____
Incident Form Attached: ❒Yes ❒No
Medical Form given to person: ❒Yes ❒No

Name: _____
Injury: _____
Incident Form Attached: ❒Yes ❒No
Medical Form given to person: ❒Yes ❒No

BUDGET

This information used to help establish Entry Fees

Entry Income: _____

Concession Income: _____

Gym Expenses: _____

❒Make Money ❒Lost Money ❒Broke Even

AFTER THE EVENT:

Enter tournament Results into online form

Send to Iowa Region as necessary:

- ❒ Event Summary Report
- ❒ $10 Sanction Fee for teams that played in the tournament and did not sign up through the online system.
- ❒ All team rosters collected at the tournament
- ❒ New Membership forms & Fees if a player was added at the event.
- ❒ Incident Reports for any injuries that occurred.

Email, Fax, or Mail To:

Iowa Volleyball Region
4600 Park Ave. Suite 201
Des Moines, IA 50321
Fax: 515-727-1861
Email: colleen@iavbreg.org