TOURNAMENT HOST REQUIREMENTS FOR SANCTION

1. **TAKE NO MORE THAN 5 TEAMS / CT.**
2. Have a Non- Playing Tournament Director who is a USAV member and background screened.
3. Admission fees must be requested with the sanction application and posted on the Tournament Calendar. Maximum fees are $5/adults, $2/seniors and students, and Free/children under 8.
4. All tournaments that use paid officials must have USAV certified officials that are background screened and approved by the Officials Chair, John Mauch. Junior players may not be used as referees if you are charging a higher entry fee for your tournament.
5. Provide the following Awards.
   - **ADULTS**: Awards may be given at the tournament director's discretion.
   - **JUNIOR**: Individual 1st place awards. Other awards are optional, but 2nd usually receives a trophy or individual awards.
6. Junior Events pay a $10 Sanction Fee per team. The sanction fee will be sent to the Iowa Region automatically by the online tournament registration system. For teams that do not use the online system to enter the tournament (your own teams, or any other team), you **must send the $10 sanction fee for those teams to the Iowa Region office.**
7. Send a playing schedule and site regulations to participating teams and the Iowa Region 10 days before event, if possible.
8. **Facility must have padding on standards and on referee stands** (must be a referee stand, not a box, ladder, etc.).
9. Follow Regional Guidelines listed in the Tournament Manual.
10. Call the Regional Office for seeding divisions with more than one pool, or use the points listed on the Region web page. www.iavbreg.org
11. Tournament results must be entered into the online form within one week of the tournament.

AFTER THE EVENT:

_____ **Enter tournament results into online form.**

_____ Send to Iowa Region a $10 Sanction Fee for teams that played in the tournament and did not sign up through the online system.

_____ Report any incidents or issues to the Iowa Region

_____ Send any paper membership forms and fees to the Iowa Region

_____ Send (email, mail or fax) Team Rosters collected at tournament to the Iowa Region

_____ Send a copy of the Incident Report for any injuries that occurred to Esix Global (fax # listed on form) and to the Iowa Region.

Email, Fax, or Mail to:
Iowa Volleyball Region
4600 Park Ave. Suite 201
Des Moines, IA 50321
Fax: 515-727-1861
Email: colleen@iavbreg.org