# INSURANCE HANDBOOK

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# INSURANCE HANDBOOK

## INTRODUCTION

The INSURANCE HANDBOOK produced by Entertainment & Sports Insurance Experts, Inc. is a valuable reference and organizational tool for the USA Volleyball Regional Commissioner. This handbook provides you with an insurance Phone Directory, a recap of the current USA Volleyball insurance program, Claims Administration procedures, Risk Management Information, and information on Directors & Officers Insurance.

From time to time, additional information will be supplied to you for insertion into your INSURANCE HANDBOOK. Hopefully, this information will be of help to you in managing the insurance program within your Region.

It is recommended that you keep this HANDBOOK with you when attending any USA Volleyball approved or sanctioned events as it provides "Incident Report Forms" as well as "Medical Claims Forms" to be used in the event of an injury or loss. Be sure you fully understand the Claims Reporting Procedures found in the HANDBOOK.

THE SUCCESS OF THE USA VOLLEYBALL INSURANCE PROGRAM BEGINS WITH THE REGIONAL COMMISSIONER. HOW WELL YOU INFORM, ADVISE AND WORK WITH THE MEMBERS IN YOUR REGION WILL DIRECTLY AFFECT THE PRICING AND STABILITY OF YOUR INSURANCE PROGRAM. IT IS VERY IMPORTANT THAT THE VARIOUS CLUB MANAGERS AND COACHES WITHIN YOUR REGION HAVE THE APPROPRIATE INCIDENT AND MEDICAL CLAIM FORMS AND THAT THESE REPORTS BE COMPLETED AND FILED IN A TIMELY MANNER.

# USA VOLLEYBALL INSURANCE HANDBOOK

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